

Pre-Approved Project Recommendations for the CARES Act Steering Committee

NOTE	Control Number	Project Idea	Brief Description	Potential Subrecipients	Benefits	Potential Issues	Category	Project Definition	Project Description
**	1	Individual Assistance - Rent/Mortgage Relief including Homeless to Shelters	Based on need/income limits; short-term assistance to individuals to fund rent, mortgage, or utility bill costs. (May not cover property taxes)	Individuals	Economic recovery support; direct payments to landlords, mortgage agencies, or utility companies minimizes risks	Establishing eligibility criteria, award, and appeal process; set up mechanism for direct payments	Housing Support	Housing assistance for individuals and families to cover housing, and/or utility cost.	The municipality/county has an application process that allows individuals to apply for assistance for housing support. The individual must self certify they meet the requirement of need due to the public health emergency and they are not receiving housing benefits/assistance from another federal source. The individual must indicate a need for payment of rent or mortgage to prevent eviction. The individual may submit utility bills for assistance. All payments will be made directly to landlord, mortgage company or utility company. Records are to be maintained by municipality/county staff per individual indicating all payments made on their behalf. Payment must be related to obligations which were incurred during the period of March 1, 2020 to December 30,2020; late fees and reconnect fees are eligible.
**	1a	Individual Assistance - Rent/Mortgage Relief including Homeless to Shelters	Based on need/income limits; short-term assistance to individuals to fund rent, mortgage, or utility bill costs. (May not cover property taxes)	Homeless	Economic recovery support; direct payments to landlords, mortgage agencies, shelters or utility companies minimizes risks	Establishing eligibility criteria, award, and appeal process; set up mechanism for direct payments	Homeless Populations Expenses	Housing Assistance for individuals and families to cover housing, shelter, and/or utility cost.	The municipality/county has an application process that allows individuals to apply for assistance for housing support. The individual must self certify they meet the requirement of need due to the public health emergency and they are not receiving housing benefits/assistance from another federal source. The individual has a need for social distancing shelter due to homelessness. All payments will be made directly to emergency shelter (each application per 10 days). Records are to be maintained by municipality/county staff per individual indicating all payments made on their behalf. Payment must be related to obligations which were incurred during the period of March 1, 2020 to December 30,2020; late fees and reconnect fees are eligible.
**	2	Food Banks/Feeding Programs	Funding for labor and supplies for food banks, mass feeding programs, or other temporary food needs assistance not otherwise covered by FEMA PA.	Municipalities, PNPs, Feeding Missions, Organizations not approved for FEMA PA	Additional resources to cover feeding programs	Overlap with FEMA PA	Food Programs	Establishment and operation of Food Bank	The municipality/county establishes a food bank to serve the individuals within the municipality's/county's jurisdiction. Individuals are to complete a self certify application that indicates they meet SNAP income limits, they live within the jurisdiction, and they are in need due to the public health emergency. Expenditures to operate the Food Bank must be for the period of March 1, 2020 and December 30, 2020. Receipts or cancelled checks must be maintained and submitted for reimbursement indicating what was purchased. Expenditures must have not been accounted for in their most recently approved budget. The municipality/county will maintain records related to the amount of food distributed and to whom.
**	2a	Food Banks/Feeding Programs	Funding for labor and supplies for food banks, mass feeding programs, or other temporary food needs assistance not otherwise covered by FEMA PA.	Municipalities, PNPs, Feeding Missions, Organizations not approved for FEMA PA	Additional resources to cover feeding programs	Overlap with FEMA PA	Food Programs	Establishment and operations of Food Delivery	The municipality/county establishes a food delivery operation to cook and deliver to vulnerable individuals within the municipalities jurisdiction. Individuals are to complete a self certify application that indicates they meet SNAP income limits, they live within the jurisdiction, and they are in need due to the public health emergency. Expenditures to operate the Food Delivery must be for the period of March 1, 2020 and December 30, 2020. Receipts or cancelled checks must be maintained and submitted for reimbursement indicating what was purchased. Payroll documents must be maintained to provide proof of amounts paid for preparation of food and delivery of food. Expenditures must not have accounted for in their most recently approved budget. The municipality/county will maintain records related to each meals delivery including day, time, and meal provided and to whom.
	3	Labor for COVID-19 Responders, Straight Time Unaffiliated with FEMA PA Public Safety Workers	Costs due to increased shift time/coverage for targeted public health and/or public safety employees performing response work	Public Health and Public Safety Institutions	Minimizing potential unmet needs related to COVID-19 specific payroll costs	Burden of proving substantially dedicated and substantially different labor use; documentation requirements	Payroll for Public Health and Safety Employees	Public Safety Workers responding to COVID-19	The municipality/county has public safety workers providing support to prevent the spread of COVID-19, protect citizens, and promote social distancing within the jurisdiction. Activities include sanitizing public areas, distributing public notifications of safety standards, and making temporary modification to support CDC guides.
	3a	Labor for COVID-19 Responders, Straight Time Unaffiliated with FEMA PA Jailers	Costs due to increased shift time/coverage for targeted public health and/or public safety employees performing response work	Public Health and Public Safety Institutions	Minimizing potential unmet needs related to COVID-19 specific payroll costs	Burden of proving substantially dedicated and substantially different labor use; documentation requirements	Payroll for Public Health and Safety Employees	Jailers responding to COVID-19	The municipality/county operates a jail. Employees serving in the capacity of jailers or guards are responsible for the day to day oversight of all inmates. The duties of jailers include ensuring social distancing occurs at all times, proper sanitation of common areas, and proper wearing of PPE by fellow staff and inmates. This is a 24/7 operation and these precautions are vital to prevent the spread of COVID-19. Salary of jailers, cost of PPE, and sanitizing supplies will be submitted for reimbursement.
	3b	Labor for COVID-19 Responders, Straight Time Unaffiliated with FEMA PA Dispatchers	Costs due to increased shift time/coverage for targeted public health and/or public safety employees performing response work	Public Health and Public Safety Institutions	Minimizing potential unmet needs related to COVID-19 specific payroll costs	Burden of proving substantially dedicated and substantially different labor use; documentation requirements	Payroll for Public Health and Safety Employees	Dispatchers responding to COVID-19	All dispatchers are required to take COVID-19 training to aid them to perform their job duties efficiently on each call. The dispatcher is responsible for determining the necessary responders required for each call. COVID-19 or possible COVID-19 situations require responders to arrive prepared to gear up in PPE and provide treatment based upon the possibility of the disease.

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NOTE	Control Number	Project Idea	Brief Description	Potential Subrecipients	Benefits	Potential Issues	Category	Project Definition	Project Description
	3c	Labor for COVID-19 Responders, Straight Time Unaffiliated with FEMA PA Patrol Officers	Costs due to increased shift time/coverage for targeted public health and/or public safety employees performing response work	Public Health and Public Safety Institutions	Minimizing potential unmet needs related to COVID-19 specific payroll costs	Burden of proving substantially dedicated and substantially different labor use; documentation requirements	Payroll for Public Health and Safety Employees	Patrol Officers responding to COVID-19	Patrol officers are responsible for enforcing COVID-19 ordinances to prevent the spread of the disease. Curfews, closings, and stay at home orders require monitoring of citizens to ensure compliance. Gathering within the community must be monitored for crowd control and social distancing to promote the following of CDC guidelines.
	4	Transition to Telework Laptops technology Monitoring Software Servers	Technology, equipment, and labor to transition public employees to telework	Municipalities	Clear eligibility based on CRF guidance	Must be time limited	Telework capabilities for public employees	Costs to allow Public Employees to work at home	The municipality/county must incur cost to allow staff to work at home to maximize social distancing to mitigate the spread of COVID-19. Costs include laptops, microphones, videos, and internet. Cost must occur during the period of March 27, 2020 through December 31, 2020.
	5	PPE Purchases for Public Employees/Facilities not covered by FEMA PA or other funding sources	Unmet needs not covered by FEMA PA or other funding sources	Municipalities, School Districts, PNPs providing	Clear eligibility based on CRF guidance, minimizing unmet needs caused by changing policies	Timing to identify costs, duplication of benefits review	Personal Protective Equipment	Purchase of Personal Protective Equipment	The municipality/county has and will incur cost for personal protective equipment for public staff responsible for conducting the municipality's/county's business. In addition, purchases will be made for temporary material to affix or to stand alone to provide social distancing and to mitigate the spread of COVID-19.
	6	Facility Modification based on CDC Guidelines	Temporary adjustments to public facilities or public spaces to install barriers, improve air filtration, or any adjustment included in current CDC guidance to mitigate spread of COVID-19 and enforce social distancing not otherwise covered by other funding sources, including FEMA PA. Dedicated small business grants could be included.	Municipalities, PNPs, Schools, Small Businesses (via Grant Program)	Clear eligibility based on guidance	Overlap with FEMA PA for facilities performing EPM; Testing against CDC guidance	Building Modifications for Social Distancing and to follow CDC Guidelines	Building Modifications for Social Distancing and to follow CDC Guidelines	The municipality/county has incurred costs to modify buildings to allow for social distancing and to follow CDC guidelines. Examples are partitions, plexiglass, etc. Cost must occur during the period of March 27, 2020 through December 31, 2020.
	7	FEMA Public Assistance - Straight Time (for projects, FEMA PA will reimburse overtime ONLY)	Fund straight time, based on obligated project approval, for public employees involved in direct COVID-19 Response as of DATE	RPA - Approved Entities	Rely on FEMA-level documentation and approval, minimizing risk	Difficult to estimate potential funding need, how to implement for individuals that did not incur OT and were not included in the FEMA PA project; Burden of proving substantially dedicated and substantially different labor use	Any other		
	8	FEMA Public Assistance - Local Match (25%)	Fund local share of Obligated FEMA PA Costs as of DATE	RPA - Approved Entities	Clear eligibility based on CRF guidance, minimizing risk	Need to determine match in sufficient time to meet cost incurred deadline; Current estimates may be skewed if lagging timelines for FEMA PA submissions/obligations	Any other		
**	Appears at this time that this will require sub contracts with 501(c)(3) Nonprofit Organizations								